

**SIGNAGE GUIDELINE - INDUSTRIAL UNITS**

A 1 Metre x 1 Metre sign may be affixed to the wall at the front of the unit as well as the side of the unit. The sign may not be illuminated and may not be more than 20mm proud of the wall.

The sign must be centred between the top and bottom edges of the window frame and between the edge of the window and the corner edge of the building.

A single 50cm x 50 cm sign may be affixed next to the entrance door of the unit.

Armed response company sign boards may only be affixed immediately above the 50 x 50 sign and nowhere else on the building.

Parking bay signs must be the size of a standard number plate and must be at kerb level the parking bay signs may only be black on white.

Wherever possible screw should not be drilled into the facebricks but rather into the cement filler between the bricks.

**SIGNAGE GUIDELINES - RETAIL UNITS**

Should a tenant occupy both the upstairs and downstairs unit then their sign should be affixed in such a way that it is the exact length of the middle two windows.

Should there be two tenants one upstairs and one downstairs then they may each affix a signboard that must be the exact length of the two windows to the left or to the right. All signage may only be the length of two window frames and may not extend beyond the edge of the window frame.

The sign may be illuminated but may not be more than 10cm proud of the wall. Proper fire switches must be installed as per Municipal guidelines

The width of the board must be equivalent to the area between the red plaster band of the window surround and the top edge of the white plaster band.

A single 50cm x 50 cm sign may be affixed next to the entrance door of the unit.

Armed response company sign boards may only be affixed immediately above the 50 x 50 sign and nowhere else on the building.

Parking bay signs must be the size of a standard number plate and must be at kerb level, the parking bay signs may only be black on white.

Wherever possible screw should not be drilled into the facebricks but rather into the cement filler between the bricks.

All signage must be approved by the trustees in writing before erection. Failure to obtain written approval could result in the illegal signage being removed at the owner / tenants cost.